

AGENDA

Meeting: SALISBURY AREA BOARD
Place: Main Auditorium, Salisbury City Hall, Malthouse Lane, Salisbury SP2 7TU
Date: Thursday 12 January 2012
Time: 7.00 pm (with short DVD being shown from 6.40pm)

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic Services Officer), on 01722 434250 or email james.hazlewood@wiltshire.gov.uk
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email marianna.dodd@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

John Brady	Salisbury St Martin's & Cathedral
Richard Clewer (Chairman)	Salisbury St Paul's
Chris Cochrane	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss (Vice Chairman)	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Paul Sample	Salisbury St Edmund & Milford

Map enclosed at page 1

DVD: “Do you have the X-factor?”

At 6.40pm, the above DVD will be shown. This film has been produced by Wiltshire Council to encourage local people to get involved in helping to run their communities, either by standing for local election, or by volunteering on a local community project.

A limited number of copies of the DVD are available for anyone who would like to help bring this film to a wider audience.

Items to be considered	Time
<p>1. Welcome and Introductions</p> <p>2. Apologies for Absence</p> <p>3. Minutes (<i>Pages 3 - 20</i>) To confirm the minutes of the meeting held on 17 November 2011.</p> <p>4. Declarations of Interest Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 21 - 26</i>)</p> <ul style="list-style-type: none"> a) Pilot Youth Advisory Groups b) Help to Live at Home – update c) The Localism Act 2011 d) Any others 	7.00pm
<p>6. Update from Salisbury City Community Area Partnership (SCCAP)</p> <p>To receive an update from the Community Area Partnership, including information on the Community Plan. (Item deferred from 17 November 2011 meeting).</p>	7.05pm
<p>7. Update from Area Board (<i>Pages 27 - 28</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from the previous meeting of the Area Board.</p>	7.20pm
<p>8. Update from Representatives (<i>Pages 29 - 34</i>)</p> <p>To receive updates from representatives of the following partner organisations:</p> <ul style="list-style-type: none"> a) Salisbury City Council b) Laverstock and Ford Parish Council c) Police – including a presentation from the new Sector Inspector, Andy Noble d) Fire e) NHS 	7.30pm

9.	<p>The Great Stones Way (Pages 35 - 36)</p> <p>Presentation on the development of this walking route over existing rights of way, which will run from Old Sarum, Salisbury to Barbury Castle, near Swindon.</p>	7.45pm
10.	<p>Housing - update from meeting in January 2011</p> <p>In January 2011, the Area Board received a presentation from Graham Hogg (Service Director for Housing). At that meeting, it was agreed that Graham would come back to a future meeting of the Area Board, to update on a number of proposed changes to the applications process, and also to the negative subsidy arrangements, once it was known how these would operate in future.</p>	7.55pm
11.	<p>Fugglestone Red - next phase of development</p> <p>To receive an initial presentation on the proposals for the next phase of the Fugglestone Red development.</p> <p><i>(It should be noted that this item is being presented to the Area Board <u>for information only</u>. A planning application is expected to be submitted regarding this site in the near future. The Area Board has no powers to determine planning applications; this authority rest with the Southern Area Planning Committee. Those Area Board Councillors who are also voting members of the Southern Area Planning Committee are advised not to declare a final or closed view of the matter at this stage, to avoid any perception of predetermination.)</i></p>	8.05pm
12.	<p>Community Area Transport Group (CATG) update</p>	
12.1.	<p>Speed Indicator Devices (SIDs) (Pages 37 - 38)</p> <p>To note the new process for agreeing the prioritisation of Speed Indicator Devices (SIDs) within the city.</p>	8.15pm
12.2.	<p>Street Name plates</p> <p>Update from the Chairman.</p>	8.20pm
13.	<p>Your Local Issues</p> <p>Marianna Dodd (Salisbury Community Area Manager) will report on the progress of the issues recently raised by local people.</p> <p>Detailed information on the progress of individual issues is available on the council's website. Go to www.wiltshire.gov.uk/areaboards and click on "Track your community issues".</p>	8.25pm

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| 14. | Grants and Funding (<i>Pages 39 - 82</i>) | 8.30pm |
| | To consider community grants and bids for Area Board funded projects with the opportunity for questions from the public. | |
| 15. | Appointments to Outside Bodies and Working Groups | 9.00pm |
| | To consider the changes to the following appointments made by the Area Board: | |
| | <ul style="list-style-type: none">• Salisbury Arts Festival (current appointment: Councillor Mary Douglas); and• Salisbury Campus Shadow Community Operations Board (current appointment: Councillor Mary Douglas). | |
| 16. | Future Meeting Dates, Evaluation and Close (<i>Pages 83 - 84</i>) | 9.05pm |
| | To note the Board's Forward Plan, including details of future agenda items. | |
| | The date of the next meeting is 15 March 2012, 7pm at Sarum Academy, Westwood Road, Salisbury, SP2 9HS. | |

Future Meeting Dates

Thursday, 15 March 2012

7.00 pm

Sarum Academy, Westwood Road, Salisbury, SP2
9HS

Thursday, 17 May 2012

7.00pm

The Alamein Suite, City Hall, Malthouse Lane,
Salisbury SP2 7TU

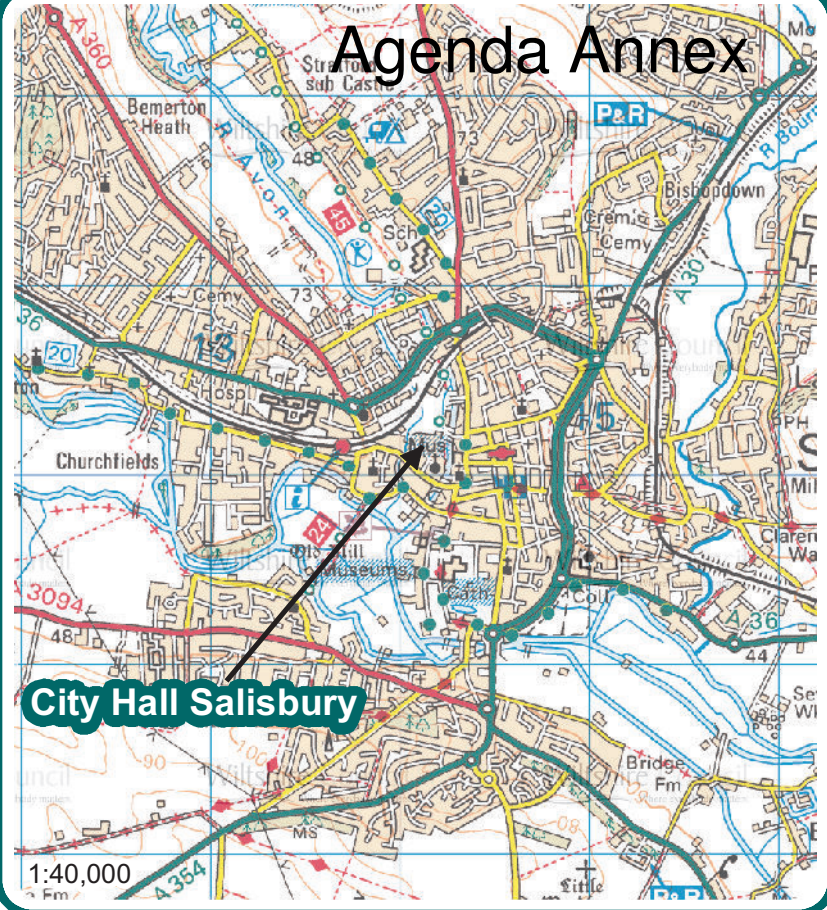
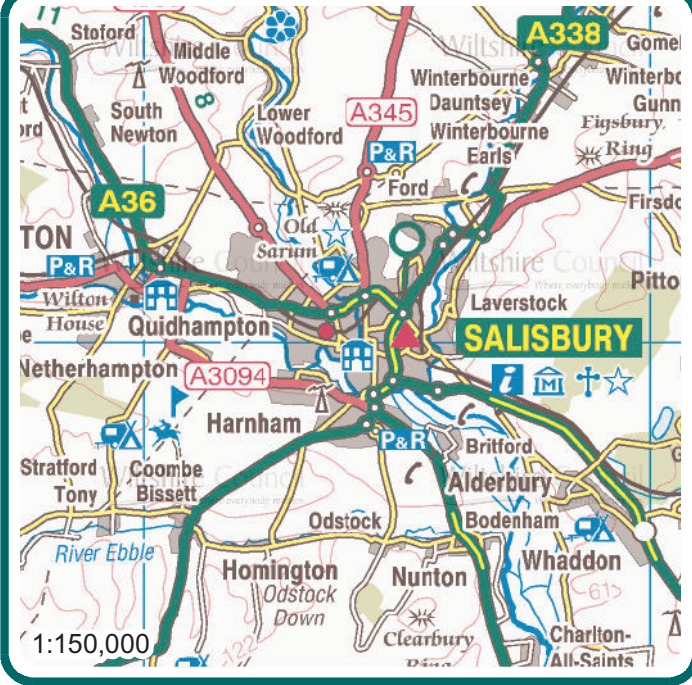
Thursday, 5 July 2012

7.00pm

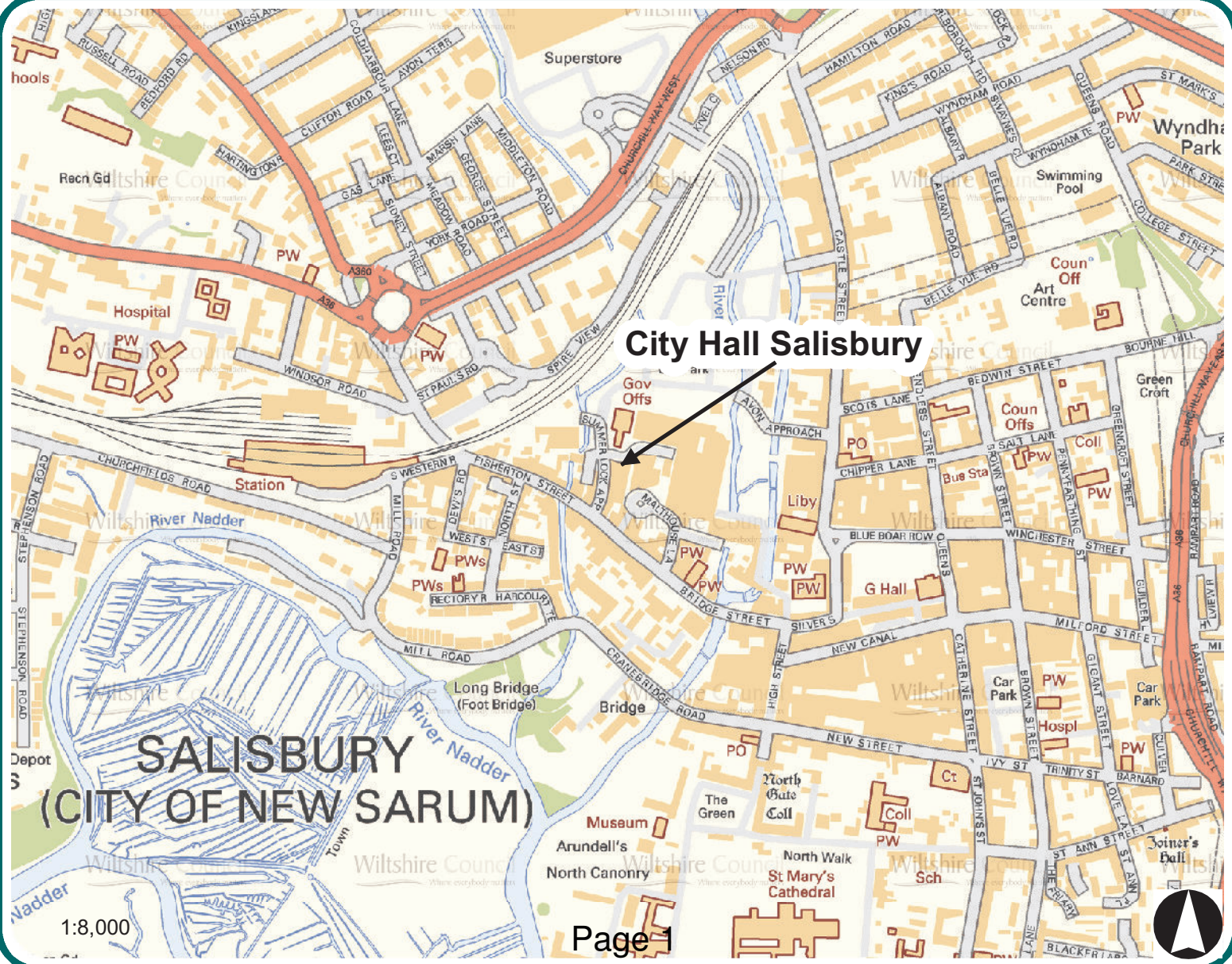
Salisbury Methodist Church, St Edmund Church Street,
Salisbury SP1 1EF

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Agenda Annex



City Hall Salisbury
Malthouse Lane
Salisbury
Wiltshire
SP2 7TU



SALISBURY (CITY OF NEW SARUM)



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MINUTES

Meeting: SALISBURY AREA BOARD
Place: Salisbury Guildhall, The Market Place, Salisbury, SP1 1JH
Date: 17 November 2011
Start Time: 7.00 pm
Finish Time: 10.07 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas and Cllr Paul Sample

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Stephanie Denovan, Service Director for Schools and Learning
Tracy Carter, Service Director - Waste Management
Laurie Bell, Service Director - Policy and Communications
Alistair Cunningham, Service Director for Economy and Enterprise
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Salisbury City Council – Cllr Su Thorpe, Cllr Cheryl Hill, Cllr Anne Chalke, Cllr Jeremy Nettle, Cllr Joe Rooney, Reg Williams, Annie Child
Laverstock and Ford Parish Council – Cllr David Law

Partners

Wiltshire Police – Inspector Andy Noble, PCSO Gemma McIndoe, PCSO Olly Royston
“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs, John Potter

St Edmunds Community Association – Tony West
Harnham Neighbourhood Association – John McGarry
Age UK – Helen Rowe
Salisbury Tenants Panel – Colin Duller
Salisbury Pubwatch – Amanda Newbury
South Wilts Agenda 21 – Pam Rouquette, Margaret Wilmot

Total in attendance: 76

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Wiltshire Councillor Ricky Rogers; • Mike Franklin - Wiltshire Fire and Rescue; and • Susie Morgans – Salisbury Independent Self Advocacy Group.
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 15 September 2011 and those of the Extraordinary meeting held on 10 October 2011 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>a. <u>Commissioning Strategy for Services to 11 to 19 year olds – feedback from consultation:</u> More information on this was set out at page 31.</p> <p>b. <u>Household Survey:</u> More information on this was set out on page 33 and copies of the survey were available at the back of the room.</p> <p>c. <u>Change of order:</u> The Chairman announced that he had agreed to a change in the order of the agenda to allow one of the speakers to leave early.</p> <p>d. <u>Recording the meeting:</u> The Chairman reported that, following an enquiry, the Area Board was happy for parts of meetings to be recorded.</p>
6.	<p><u>Update from Area Board</u></p> <p>The Chairman referred to the written update on actions and outcomes from</p>

	<p>previous meetings, as set out on page 35 of the agenda.</p> <p>Alistair Cunningham, Service Director for Economy and Enterprise, gave an update on the outstanding matters which had been raised at the meeting on 10 October.</p> <ul style="list-style-type: none"> • In terms of the contract with Letts Wheeler, it had been established that there had been no contractual failure on the part of the architects. It was also confirmed that Letts Wheeler would continue to work on the project, and would produce another design based on a revised design brief as agreed by the Area Board, following the public consultation. • As regards the costs so far, this could be broken down into the costs of the design competition (£55,761.34) and the costs since then involving the design fees, and investigatory work on trees and drains (£189,100.25). This gave a total of £244,861.59. It was noted that, as Letts Wheeler would be producing the revised design, none of the costs so far would be wasted and all the information gained would inform the final design. The full breakdown of these costs is attached as an appendix to these minutes. <p>The Chairman also referred to page 37 in the agenda, which showed the advertisement for Salisbury and the Park and Ride scheme (aimed at people living outside the county), under the project agreed and funding by the Area Board at its meeting on 15 September 2011.</p>
7.	<p><u>Access all areas - Focus on Disabled People</u></p> <p>Angie Carmichael, Director of Sparring Partners Productions Limited (disability training, research and consultancy), gave a presentation about the Equality Act 2010, which sought to protect individuals from unfair treatment and to promote a more fair and more equal society.</p> <p>The Act offered protection to people in nine key areas (including disability) and applies to anyone supplying a service to the public, either paid or free. This included public bodies, private organisations and voluntary sector groups.</p> <p>The Act prohibited direct and indirect discrimination, harassment, or victimisation on grounds relating to the nine protected characteristics. In addition, a duty was placed on Public Sector bodies to have regard to:</p> <ol style="list-style-type: none"> 1. Eliminating unlawful discrimination, harassment and victimisation 2. Advancement of equality of opportunity between people from different equality groups. 3. Foster good relationships between people from different equality groups. <p>Angie set out a number of practical implications for disabled people, including</p>

employers and suppliers of goods/services having to make reasonable adjustments for disabled people, and public bodies being obliged to proactively encourage inclusion and participation.

The Chairman thanked Angie for the presentation and invited Helen Farmer, of Salisbury Wheelchair Users Group, to speak about the practicalities of access for disabled people in Salisbury.

Helen commented that there were 10.9 million disabled people in Great Britain, of which 6.2 million had a mobility disability. It was estimated that 14% of the population of the country had a mobility disability affecting day to day activities. Disability was also closely related to age, and this would see numbers of disabled people increase in line with anticipated rises in numbers of older people (50% rise in over-65s and 100% rise in over-85s by 2025).

Transport and travel was a major barrier preventing disabled people from accessing the city. It was estimated that only 16% of taxis were wheelchair accessible, and most buses could only carry one wheelchair user at a time. In addition, spaces on buses were on a "first come first served" basis, and were shared with pushchair users; as a result many wheelchair users had been refused entry onto buses, even during bad weather.

Around 4% of the UK population were entitled to a blue badge, which was designed for those with severe mobility difficulties. There were almost 25,000 in Wiltshire and over 6,300 in the SP post code area.

In terms of the provision of disabled car parking spaces, the Local Transport Plan set out a number of minimum standards in terms of how close parking spaces should be to services. Further standards were also set out in national parking guidelines. However, a number of concerns had been raised regarding disabled parking provision in Salisbury, including inadequate provision of spaces, lack of dropped kerbs, and adverse camber.

Shopmobility was considered to be a great service, offering hire of electric scooters, power chairs, manual wheelchairs and shopper walkers for only £2 a day hire, with a £5 joining fee. However, there were a number of limitations as the service was only available from 9.30 to 4.30, was closed on Sundays, and could only be used within the ring road.

Disabled toilets were also an issue in Salisbury, as the toilets in the Marketplace were not accessible. The nearest toilets with facilities for disabled people were in the Central Car Park, which was not always convenient.

The Chairman thanked Helen for her presentation and invited questions and comments:

- It was suggested that disabled and non-disabled toilets could be provided by the Council buying an empty shop. It was also noted that the

	<p>possibility of a lift in the marketplace public toilets had been considered, but had not been feasible at the time.</p> <ul style="list-style-type: none"> • It was noted that a sign in the Marketplace had been changed to correctly direct disabled people to the nearest toilets at the Central Car park. This had been done by Wiltshire Council on request. • Responding to a question, Helen reported that Salisbury currently provided around 50% of the minimum standards of blue badge parking. The Area Board considered that this should be addressed as a matter of urgency, at least being increased to meeting the minimum standards, and preferably to match the number blue badge holders as a percentage of the local population. • Reference was made to wheelchair users having to use the road due to the lack of dropped kerbs, and due to pavements being too narrow and uneven. • In relation to the alleged abuse of blue badges, it was noted that in many cases this may be due to a misunderstanding by third parties. Not all blue badge holders had a visually obvious disability, and the badges could be used by people who had a disabled person in the vehicle, provided it was for the benefit of the badge holder. It was also noted that Parking Attendants could demand to see blue badges and could report any abuse. <p><u>Decision</u> The Salisbury Area Board recommends as follows to the Cabinet Member for Highways and Transport:</p> <ol style="list-style-type: none"> a) That the number of disabled parking spaces in Salisbury be increased to meet the minimum standards set out in national guidelines. b) That the number of disabled parking spaces be brought up to proportionate standards in terms of the numbers of blue badge holders in the SP postcode area. c) That the Cabinet Member and officers liaise with Salisbury Wheelchair Users Group to identify where dropped kerbs are required for on-street parking by wheelchair users. <p>ACTION: James Hazlewood</p>
8.	<p><u>Salisbury Marketplace - update</u></p> <p>The Chairman referred to the Working Group which had been set up by the Area Board following the 10 October meeting. The outcomes from discussions at the three meetings of the working group had been summarised in a document which was tabled. This also summarised the feedback from the Area Board's survey which had received 1545 responses, and the views expressed in the petitions</p>

which related to the proposed refurbishment of the Marketplace.

The views expressed in the survey and through the working group meetings were broadly consistent in terms of supporting the majority views expressed at Area Board meetings and through the petitions. These supported retaining the healthy trees, maintaining the two distinct spaces of the Guildhall square and the Market square, leaving the war memorial in its current location, and removing all parking from the square, with replacement disabled spaces being provided nearby.

One issue where no consensus had been reached was on the four large London Plane Trees at the Western edge of the square. The Area Board was asked to decide on whether these should be retained and managed, or replaced.

Questions and comments were raised as follows:

- The view was expressed that the four large London Plane trees were too big and blocked out sunlight and the view of the old buildings, along with causing damage to gutters, drains and foundations. As such, some people considered that these trees should be removed and replaced with trees more appropriately sized to the location.
- However, the view was also put that these trees were extremely healthy and formed an essential part of the character of the marketplace. It was also considered that the size of the trees could be managed by pollarding rather than replacement.
- In response to questions the Chairman confirmed that advice from Salisbury City Council, and from Wiltshire Council's Tree Officer, would form part of the design brief.
- Concern was raised that a number of people were unable to view the Remembrance Day ceremony due to the current location of the War Memorial. However, it was noted that the survey and straw polls at previous Area Board meetings had shown a majority support for not moving the War Memorial. The Area Board supported the proposal to add the missing names to the memorial.
- It was noted that Wiltshire Council's Cabinet had agreed to fund the maintenance of the trees in February 2012, and annually thereafter.
- The Area Board welcomed the proposal to test the surfacing materials for suitability in terms of use by wheelchair users, and durability with traffic for the market and fair(s).
- It was noted that the Salisbury Vision continued to work on other projects such as the Maltings and the Central Car Park.

	<p><u>Decision</u></p> <ol style="list-style-type: none"> 1. The Salisbury Area Board notes and endorses the views captured by the process of the working group, the survey and the petitions which have been submitted in relation to the Marketplace. 2. The Area Board supports the view that the four large London Plane trees should be retained as part of the refurbishment of the square, and that they should be pollarded, along with all other trees in the marketplace which are in need of pollarding. 3. The Area Board also supports the view that the missing names should be added to the war memorial. 4. The Area Board agrees that these views should now go forward to Wiltshire Council officers to develop a design brief for the architects, and that the design should come back to the Area Board for public debate and consideration. <p>ACTION: Brian Johnson</p>
9.	<p><u>Update from Representatives</u></p> <p>Su Thorpe, Leader of Salisbury City Council, updated the meeting on the work of the City Council:</p> <ul style="list-style-type: none"> • A number of events had been held recently, including the pleasure fair, the Carnival, and the Homecoming of 32 Regiment Royal Artillery, Remembrance Day and Remembrance Sunday. • The Christmas lights switch on would be at 6pm on Thursday 24 November. • Tenders were due in for the first stage of the crematorium redevelopment. It was anticipated that site work would start in 2012. • Plans were underway for events to celebrate the Queen's Diamond Jubilee weekend. <p>David Law, of Laverstock and Ford Parish Council reported that he had no update, but commented that the War Memorial at the Laverstock Church had been updated with some missing names and had been rededicated at a ceremony in October.</p> <p>Inspector Andy Noble was due to give a presentation on the new Operational Policing Model, but offered to defer this to the next meeting, due to the lateness of the hour. However, he did introduce Sheila and Eve, coordinators of the successful Streetwatch trial in Bemerton Heath.</p> <p>Both Sheila and Eve had been victims of criminal damage about six months ago, and had been asked to join the streetwatch initiative. This sought to promote</p>

	<p>good citizenship and to encourage the community to talk to each other and build community spirit. The Bemerton group now consisted of 10-15 members and operated patrols at all times of the day and night.</p> <p>The Chairman congratulated Sheila and Eve to a round of applause, and encouraged similar schemes to be set up elsewhere.</p>
10.	<p><u>London Olympics 2012</u></p> <p>Laurie Bell, Service Director for Communications, gave a brief presentation on the opportunities that 2012 would offer Wiltshire as a year of celebration, specifically the Queen's Diamond Jubilee and the Olympic Torch route coming through the county.</p> <p>It was considered that these events would present a chance to reinvigorate the local economy, showcase what Wiltshire has to offer, and to promote the county's strong and vibrant community spirit.</p> <p>The Olympic Torch route had recently been announced and would be coming through Wiltshire on two separate occasions, on 22-23 May in the North of the County, and then again in the South of the county as follows:</p> <ul style="list-style-type: none"> • Wednesday 11 July (afternoon and evening) <ul style="list-style-type: none"> ○ Ludgershall ○ Tidworth ○ Amesbury ○ The Winterbournes ○ Salisbury – including evening event at Hudson's Field • Thursday 12 July (morning) <ul style="list-style-type: none"> ○ Wilton ○ Barford St Martin ○ Fovant ○ Ludwell <p>Following a high-profile campaign for local people to be nominated as torch bearers, all the torch-bearers in Wiltshire would be local, and would be selected from the nominees by LOCOG (the London Organising Committee for the Olympic Games and Paralympic Games). The torch relay itself would consist of a convoy of buses, promotional vehicles, security, media, and celebrities, and it was anticipated that there would be a high level of media activity – local, national and international.</p> <p>Local people were encouraged to get involved and to animate the torch route by showcasing the community, local talents, local history and diversity. This was particularly important in Salisbury where an evening event was planned for 11 July to celebrate the torch procession's arrival.</p>

	<p>For those who wished to get involved with organising events, “toolkit” folders were available at the back of the room containing advice, guidance and contact details.</p> <p>In response to questions Laurie confirmed that the torch would process through the city on the day after the evening event. The event was expected to attract 20,000-30,000 people and arrangements were in hand for a transport plan and to provide transport from other parts of the county.</p> <p>The Area Board noted that it would welcome applications for funding to support projects to mark the Olympic torch route, and the Queen’s Diamond Jubilee. Although there was no extra central funding available for this, the Area Board was anticipating to focus a significant proportion of its budget on projects for these two events.</p> <p><u>Decision</u></p> <ol style="list-style-type: none"> 1. The Salisbury Area Board actively encourages bids for funding to support local community projects in celebration of the Olympic torch relay through Salisbury, the evening event on 11 July, and the Queen’s Diamond Jubilee. 2. Officers be requested to publicise the Area Board’s invitation for funding bids through the local media. 3. A working group be established to oversee the arrangements for the Olympic Torch celebrations on 11-12 July, to include representatives from neighbouring Area Boards, Salisbury City Council and community representatives. Councillor Chris Cochrane was appointed as the Area Board’s representative. <p>ACTION: Laurie Bell</p>
11.	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Owing to a technical issue with the presentation and the lateness of the hour, this presentation was deferred to the next meeting of the Area Board.</p> <p>The Area Board reiterated its appreciation for the work of SCCAP and gave an assurance that this item would be near the start of the agenda for the next meeting.</p>
12.	<p><u>Waste Collection - Terraced Housing</u></p> <p>Tracey Carter, Service Director for Waste Management Services, gave a presentation on the future of waste and recycling collection in Wiltshire.</p> <p>As previously reported to the Area Board, the service was being harmonised to provide the same level of service to all residents, to improve recycling services, and to minimise the waste sent to landfill. A public consultation over the</p>

	<p>summer of 2010 had shown 72% of residents were in favour of the proposed new service.</p> <p>The fortnightly collection of household waste (i.e. non-recyclable) would start in March 2012. Collection calendars and information leaflets would be sent to all residents in early March, and additional bin capacity was being made available to some residents with large families, or those with medical conditions which meant additional waste was produced.</p> <p>In addition, it was recognised that some exceptions would be needed for some properties with insufficient storage space for bins, large bags or boxes. Officers were currently using local knowledge to identify such properties and Councillors were being consulted (the locations which had been identified so far are set out in Appendix B to these minutes). These locations would continue to receive weekly bin collections.</p> <p>Anyone wishing to raise a comment or concern on this process was invited to call 0300 456 0102 or email wasteandrecycling@wiltshire.gov.uk.</p>
13.	<p><u>Off-street Car Parking within Salisbury</u></p> <p>The Chairman referred to the recent announcement that parking prices in the city would be reduced by 10p. This was in response to the review of parking charges across the county and following the reintroduction of the 1 hour parking charge as discussed at previous meetings of the Area Board.</p>
14.	<p><u>Grit Bins</u></p> <p>Marianna Dodd introduced the presentation, commenting that information on grit bins was available on the Council’s website., and that any request for grit bins to be filled should be logged with the Highways CLARENCE service on 0800 232323 or Clarence@wiltshire.gov.uk.</p> <p>It was noted that there were no more funds available for additional grit bins this year, but a map showing the location of current grit bins was available at the back of the meeting room.</p> <p>The Area Board expressed disappointment that there had been no response to the report requested at the meeting on 30 November 2010 (“a comprehensive review of grit bins within the city, looking at how bins are installed, used, and maintained, and identifying the criteria used to install bins”)</p> <p>The Area Board requested that the Chairman and officers investigate this issue and that a report be presented to the next meeting of the Area Board. It was also requested that the map of the grit bins locations be circulated to Councillors.</p>

	<p>ACTION: James Hazlewood</p>
<p>15.</p>	<p><u>Community Area Grants</u></p> <p>The Chairman invited a representative from each of the grant applicants to give a brief overview of their project to the Area Board. After each of the applicants had spoken the Chairman invited questions and discussion, then asked for a show of hands from those present to reflect public opinion. The Area Board members then voted on each application.</p> <p><u>Decision</u> Salisbury Trust for the Homeless was awarded £5,000 towards the restoration of an important Grade II listed Victorian building in the centre of Salisbury and the refurbishment of its 12 single flats. This grant is subject to the confirmation of sufficient funds from other sources to enable to the project to proceed. <i>Reason – The application met the Community Area Grants Criteria 2011/12 and would allow this project to proceed, providing 12 flats for people who have been homeless and are ready to leave supported housing.</i></p> <p><u>Decision</u> South Wiltshire Agenda 21 was awarded £1,500 towards updating the Salisbury and Wilton Walking Map, promoting local walking routes. <i>Reason – The application met the Community Area Grants Criteria 2011/12 and would support this project to promote healthy living and sustainable transport.</i></p> <p><u>Decision</u> Sarum Counselling was awarded £1,000 towards providing a reduced fee and subsidised counselling for people on limited means. <i>Reason – The application met the Community Area Grants Criteria 2011/12 and would support this project to provide counselling for people on lower incomes.</i></p> <p>ACTION: Marianna Dodd</p>
<p>16.</p>	<p><u>Area Board project - finger posting</u></p> <p>The Chairman introduced the project, which sought to replace or realign finger posts in the city centre, helping to improve the appearance of the streetscene and to make the city more inviting and easy to navigate for visitors and tourists.</p> <p>In response to a suggestion that Visit Wiltshire should be paying for this type of work, it was noted that Visit Wiltshire was purely a marketing organisation and did not have the funding available for maintenance work of this type.</p> <p>The Area Board supported the intention behind the proposal and it was</p>

	<p>suggested that consideration be given to brown “tourist” signs for Salisbury on the A303 and other major routes.</p> <p>It was noted that Salisbury Civic Society had produced a list of fingerposts which needed attention. If the project was approved, the Integrated Transport Team would use this information to undertake a prioritisation of which finger posts could be improved with the funding available.</p> <p><u>Decision</u> The Salisbury Area Board agreed to support the project as set out in the report, and to allocate £10,000 towards the replacement and realignment and refurbishment of finger posts within the city centre.</p> <p><u>Reason</u> – <i>To improve the appearance of the finger posts, contributing to the overall appearance of the street scene, and to make the city easier to navigate for visitors and tourists.</i></p> <p>ACTION: Paul Shaddock</p>
17.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>A vote of thanks was offered to the Community Area Manager, Marianna Dodd, and the Chairman, Councillor Richard Clewer, for their work in undertaking the survey in relation to the Marketplace, and for setting up and running the related working group.</p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on 12 January 2012, 7pm at Salisbury City Hall, Malthouse Lane, Salisbury SP2 7TU.</p>
<p><u>Appendix A - Breakdown of costs (item 6)</u></p>	
<p><u>Appendix B - List of streets identified (item 12)</u></p>	

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Salisbury Market Place Development Costs Breakdown

Consultation and Publicity Costs		Notes
RIBA Management Fee	£ 9,000.00	
RIBA Expenses	£ 750.00	
RIBA Adviser Fee	£ 4,000.00	
RIBA Honoraria	£ 30,000.00	6 shortlisted bidders x £5,000
RIBA Contingency	£ 1,000.00	
<i>RIBA Design Competition Subtotal</i>	£ 44,750.00	
Radio adverts	£550.00	
Journal and Avon advertiser ads	£637.84	
Design of consultation pack	£475.00	
Hire of banquetting suite	£1,348.00	
Exhibition stands	£1,849.00	
Advert design for Journal and Avon Adv	£95.00	
Print envelopes	£228.00	
Print leaflet	£933.00	
Print questionnaire	£1,089.00	
Print design concept leaflets	£2,394.00	
TV and DVD hire	£180.00	
<i>SDC Public Consultation and Exhibition Subtotal</i>	£ 9,778.84	
Radio Adverts	£ 968.00	
Poster printing	£ 46.50	
Poster lamination	£ 18.00	
Market Place Hoardings Display	£ 200.00	
<i>WC Public Consultation and Exhibition Subtotal</i>	£ 1,232.50	<i>Excludes costs absorbed in design costs below e.g. Creation of model and artwork for display</i>
Consultation and Publicity Subtotal	£ 55,761.34	
 Architectural, Lighting, Design and Engineering Costs		
<u>Financial Year 2010-11</u>		<i>LW Detailed design fees 2010-2012 include payments to their subcontractors:</i>
Letts Wheeler Architects - Detailed Design Fee	£ 87,299.00	<i>Martin Stockley Associates - Engineering</i>
Duramen Consulting - Tree Survey of Market Place	£ 1,750.00	<i>Sutton Vane Associates - Lighting</i>
Adien - Utility Detection and Mapping Survey	£ 7,758.75	<i>Focus - Surveying</i>
<i>Financial Year 2010-11 Subtotal</i>	£ 96,807.75	<i>Marston BDB - Cost Consultancy</i>
		<i>Watermans Ltd - Environmental Consultancy</i>
		<i>And their subcontractors e.g. 365 CCTV drain survey</i>
<u>Financial Year 2011-12</u>		<i>LW team work: initial detailed design, design team meetings and project co-ordination, planning application premeetings, further detailed design work, planning application, redesign, resubmission of planning application, preparation of detailed tender documentation and specifications including bill of quantities for procurement of contractor</i>
Letts Wheeler Architects	£ 85,792.50	
Rodney Melville & Co - War Memorial LBC Application Research	£ 6,500.00	
<i>Financial Year 2011-12 Subtotal</i>	£ 92,292.50	
Architectural, Lighting, Design, Engineering and Research Costs Subt	£ 189,100.25	
 GRAND TOTAL	 £ 244,861.59	

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Locations Identified

Archers Court	Brown Street	Fish Row	Queen Street
Bemerton Heath (<i>flats</i>)	Butcher Row	Fisherton Street	Rosemary Lane
<i>in Gainsborough Close,</i>	Castle Street	Minster Street	Silver Street
<i>Glynbourne Close</i>	Catherine Street	New Canal	St Thomas Square
<i>and Hazel Close only)</i>	Chatham Close	New Street	Victoria Road
Bishops Walk	Chipper Lane	North Walk	Warwick Close
Blue Boar Row	Choristers Square	Oatmeal Row	West Walk
Board Walk	Endless Street	Old George Mall	Winchester Street
Bridge Street	The Friary (<i>flats only</i>)	Ox Row	

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Salisbury Area Board – 12 January 2012

Chairman's Announcements

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on

- Employment and training
- Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving integrated youth services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes Councillor representatives has been established.

Part of the Wiltshire Youth Work Offer will include the formation of Youth Advisory Groups in all community areas by June 2012. Initially, Youth Advisory Groups will be piloted in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

The pilots will be co-ordinated by staff from the Integrated Youth Service and Voice and Influence Team. Terms of reference have been developed for the pilots and are available upon request. Progress with the pilots will be reported on a regular basis to the Youth Services Implementation Group, which is chaired by Julia Cramp (Service

Director, Commissioning and Performance). Pilots will be evaluated in early 2012 and the learning from these will be used to support the roll out of Youth Advisory Groups to other community areas.

For further information on Youth Advisory Groups please contact:

Sally Willox (Locality Team Leader, Integrated Youth)
Sally.Willox@wiltshire.gov.uk Tel: 01373 822335

or

James Fortune (Lead Commissioner, 11-19)
James.Fortune@wiltshire.gov.uk Tel: 01225 713341

Salisbury Area Board – 12 January 2012

Chairman's Announcement

Help to Live at Home - update

The council are continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home' service. This service will, upon full implementation improve the experiences of people and their carers who require support, whilst ensuring that the changes are sustainable in the future.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers: Enara Complete Care, Ridgeway Care (now re-named Aster Living), Somerset Care at Home and Leonard Cheshire Disability. This is being managed on an individual basis to ensure that customer requirements are taken into account. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

Testing out the New Model:

The Help to Live at Home service is a new way of working for the Council and is unique in the country we believe. What is different is that providers will only be paid if they deliver the service that customers, the Council and NHS want. This will be introduced later in the year however, before introducing this new way of working we want to test it out which we plan to do so in February in West Wiltshire working with Somerset Care. Whilst we are testing out this new payment system we are also going to test out the new response service as well as the new equipment service so we can be sure that it all works as we intended.

Practical Help and Support at Home:

In November a new contract for community equipment and practical help in the home was awarded to Medequip Assistive Technology Limited, a national organisation with offices in Calne. In addition to bathing aids, grab rails and ramps, Medequip will also be providing telecare equipment, continence products and pressure care. In the future Medequip will also be opening new retail outlets and will be employing specialist advisors, able to help people to find the right equipment for them. Medequip are also planning to operate a mobile equipment "bus" able to go all over the county so that people in rural areas will be able to see what equipment is available to help them.

Response service

A key part of the Help to Live at Home approach is to offer telecare to customers with a call centre and personal response service able to visit people at home if necessary.. This service will be available county-wide and will operate 24 hours a day and 365 days a year. There will be an opportunity for people to purchase the service privately if they are not eligible for a service from the Council. The response service will be provided by Wiltshire Medical Services (WMS) in partnership with the NHS, which is based in Chippenham. When the customer presses their alarm or a telecare sensor in their home indicates that there may be a problem, an alarm is

received by the call monitoring centre at WMS who assess the most appropriate response to resolve the situation.

Issues and Concerns:

In making these changes the Council wants to hear from people who are receiving these services about their experiences. We believe that the changes that are being implemented will provide excellent services to the whole population of Wiltshire but recognise that it will take time for services to settle down. Should you have any concerns about services you or someone you know is receiving please contact: 01225 712553 anytime between 9am and 4pm Monday to Friday.

Salisbury Area Board – 12 January 2012

Chairman's Announcement

The Localism Act 2011

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, most of these are not yet in force.**

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' We anticipate that the key areas will come into force from April 2012 onwards.

The government has published a [Plain English Guide to the Localism Act](#) which summarises the main measures under four headings:

- new freedoms and flexibilities for local government
- new rights and powers for communities and individuals
- reform to make the planning system more democratic and more effective
- reform to ensure that decisions about housing are taken locally

We will provide a more detailed briefing on the implications for Wiltshire early in 2012. Although the Act is 497 pages long, the implications of some of the key measures will not be clear until the Secretary of State has introduced regulations and guidance. We will keep you updated on major developments.

A recent publication '[Localism in Action](#)' highlights emerging innovative practice in the South West which may become more commonplace with the implementation of the Act.

New freedoms and flexibilities for local government

- The 'general power of competence' gives local authorities more freedom to do things and this is welcomed. There are some restrictions on how the power can be used and limits on when it can be used to generate income. The Secretary of State can impose further restrictions so the extent of the power will become clearer over time.
- Ministers can order local authorities to pay fines for breaches of EU law in cases where they are deemed responsible for the failure to comply with EU law.
- The current standards framework and the national regulatory body, Standards for England, will be replaced with new local arrangements that will have implications for all councils. The council's monitoring officer will be writing to all town and parish councils about these changes.
- The Act clarifies the rules on 'predetermination' to reflect case law (so there is no change in practice). The rules of predetermination make sure councillors take part in discussions and make decisions with an open mind.
- Councils will have more freedom to offer business rate discounts, but the cost of discounts must be met locally.
- Other measures include some flexibility on governance arrangements, directly elected mayors, and items relating to London and major cities.

New rights and powers for communities and individuals

- The 'community right to challenge' gives groups, parish councils and employees the right to express an interest in running a local authority service. If the challenge is accepted the challenging organisation can bid as part of a procurement exercise.
- The 'community right to bid' gives community groups a chance to bid for assets listed as having 'community value.' Community groups that express an interest will have a limited amount of time to raise money to bid to buy the asset on the open market.
- If a council proposes to raise council tax by more than a threshold set by the Secretary of State it will have to hold a referendum to get approval from local voters.
- Councils will vote on and publish a statement of their policies on pay, including the pay of senior officers.

Reform to make the planning system more democratic and more effective

- The measures are wide ranging and include the abolition of regional strategies, a duty for public bodies to cooperate in planning matters, neighbourhood planning, the community right to build and a requirement for developers to consult communities before submitting certain planning applications.
- The Act contains some stronger planning enforcement powers, reform of the community infrastructure levy, reform of the way local plans are made. It also gives government ministers power to take decisions on nationally significant infrastructure projects.
- The November newsletter provided a link to a [government leaflet](#) on the proposals for neighbourhood planning.
- Further briefings on the changes to planning will be provided in the New Year and updated as regulations are made and implications become clearer.

Reform to ensure decisions about housing are taken locally

- Social housing allocations reform gives local authorities greater freedom over who qualifies to go on the waiting list. Authorities must still make sure social homes go to the most vulnerable and those in greatest need.
- Social housing tenure reform gives social landlords flexibility to grant fixed term tenancies for people entering social housing (not for current tenants).
- Reform of homelessness legislation allows local authorities to meet their homelessness duty by providing good quality private rented homes.
- Reform of council housing finance changes the way social housing is funded, which gives more local control.
- The National Home Swap scheme enables people who would like to swap their social home to access details of all other tenants who may be a suitable match.
- Reform of social housing regulation changes the way that social housing is regulated, abolishes the Tenant Services Authority and changes the way that complaints about social landlords are handled.
- The Act also abolishes the need for people selling their houses to provide Home Information Packs.

Salisbury Area Board 12 January 2012

Update on outcomes/actions from meeting on 17 November 2011:

Minute number (page)	Decision / Action	Update
7. Focus on Disabled people (pages 4-6)	Recommendations on disabled parking spaces to be forwarded to Cabinet Member for response	Recommendations forwarded 1 December. Response received – verbal update to be given at meeting
8. Salisbury Marketplace (page 6-8)	Officers instructed to move forward to a design brief	Chairman to give verbal update at meeting
10. London Olympics 2012	Area Board actively encouraging funding bids for events. Working group to be set up	Press release sent out in November 2011 Chairman to give further update at meeting
14. Grit Bins	Officers requested to investigate and present a full report as previously requested by the Area Board	Report circulated to Area Board members on 1 Dec
16. Finger posting	Decision to fund £10k towards replacement and refurbishment	Update to be given at meeting

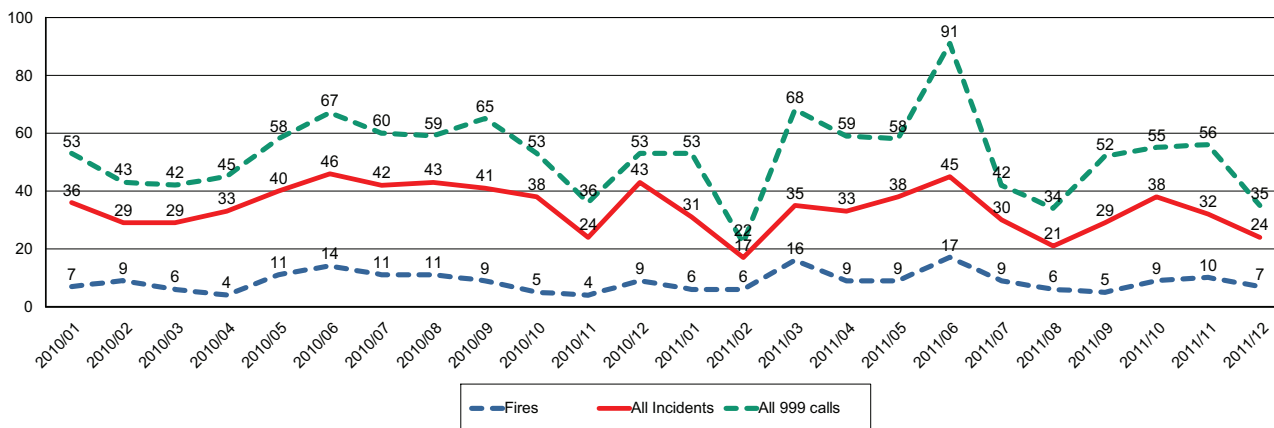
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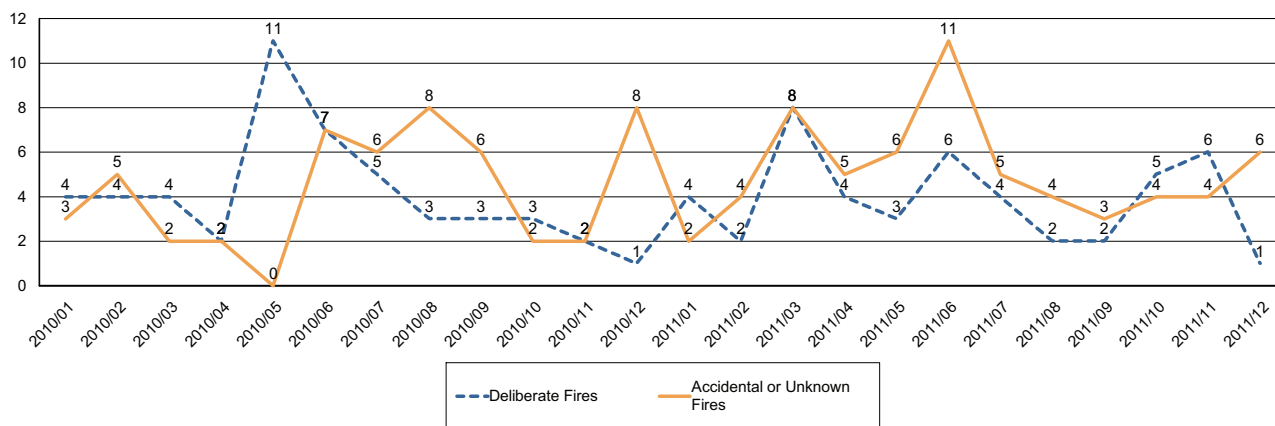
Report for Salisbury Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

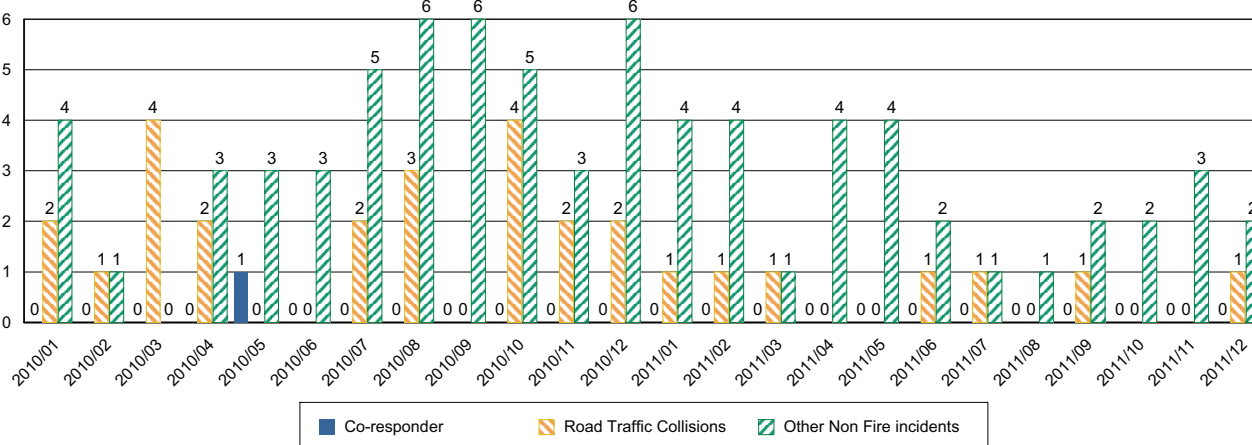
Incidents and Calls



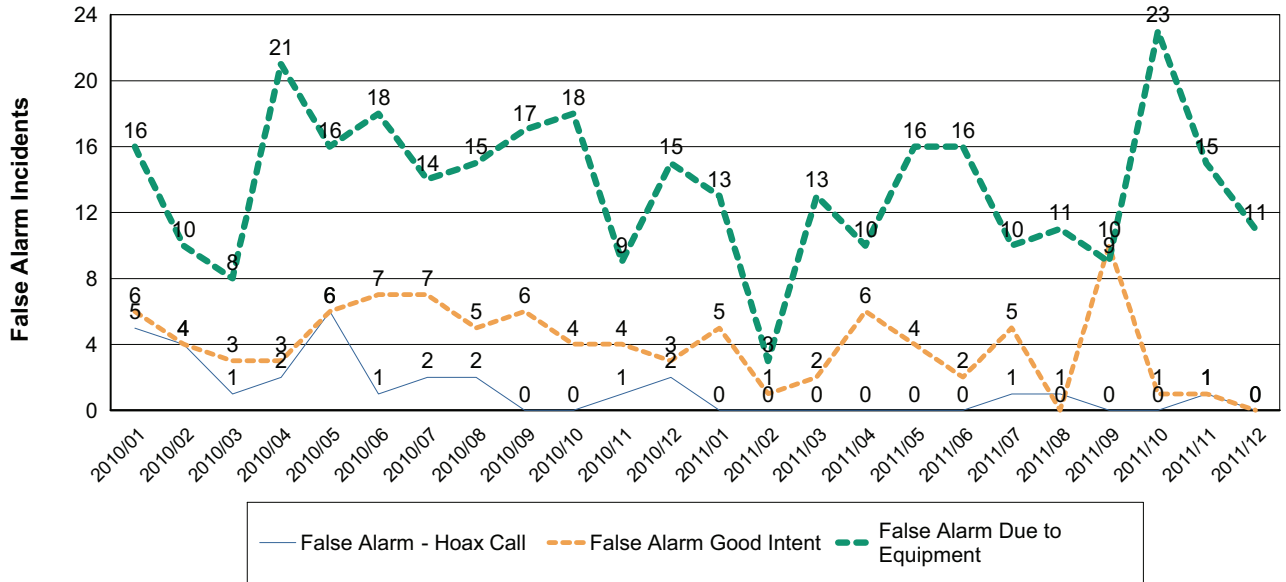
Fires by Cause



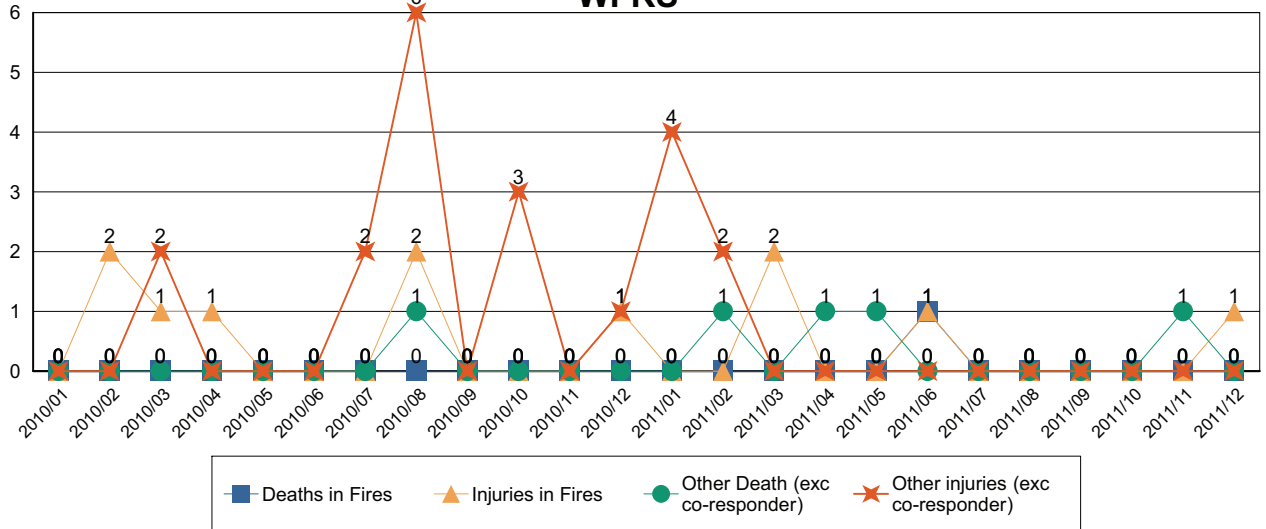
Non-Fire incidents attended by WFRS



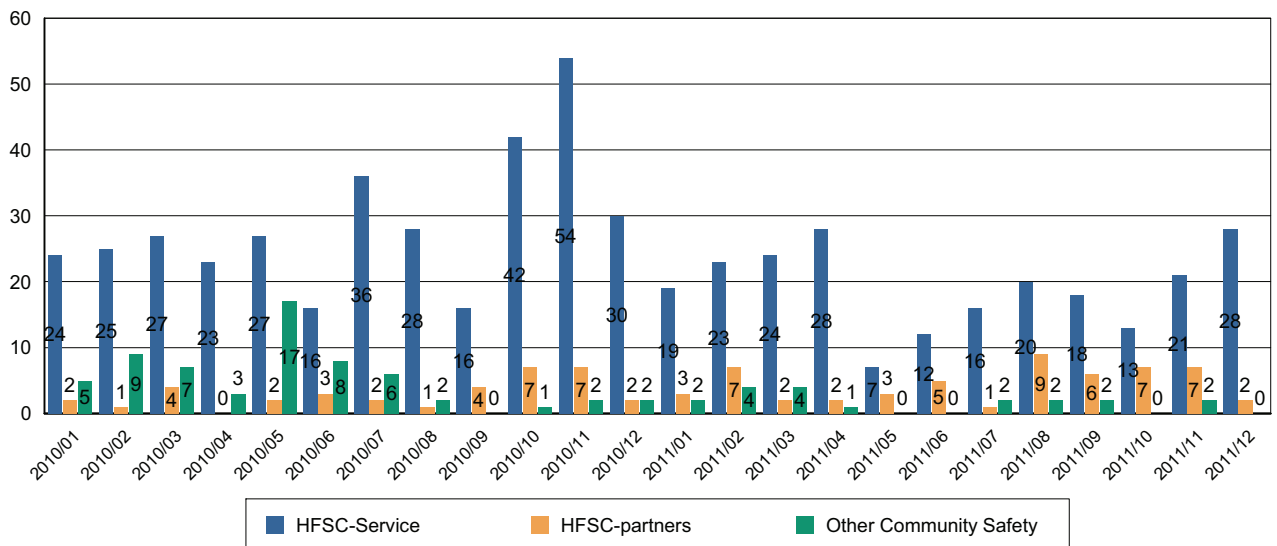
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

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NHS Wiltshire Update– December 2011

1. Free NHS Health Checks

Everyone between the ages of 40 and 74 will be invited for a NHS health check once every five years.

The check will take about 20 minutes and individuals will be asked some simple questions, for example about family history, diet and medication currently being taken. Height, weight, age, blood pressure, sex and ethnicity will be recorded and individuals will also have a simple blood test to check cholesterol levels.

This information will assist in highlighting whether someone is at risk of a heart attack, stroke, kidney disease or diabetes.

Individuals will be taken through their results and discussion will take place, if necessary, on support needed to reduce risks and improve and maintain a healthy lifestyle.

2. New campaign launched to raise awareness of illegal tobacco

A campaign has been launched to raise awareness of the dangers of illegal tobacco and the associated crime it brings into communities across the South West.

The campaign is part of the South of England Tackling Illegal Tobacco for Better Health programme, which is a joint initiative between Smokefree South West, HM Revenue & Customs (HMRC), Trading Standards departments, Police forces and other enforcement and community safety partners.

Illegal tobacco brings increased harm into some of our poorest areas and as no taxes or duty are paid on the tobacco it is offered to children at pocket money prices, making it easier for them to become addicted to smoking.

Figures from a survey undertaken by NEMS Market Research shows:

- Three in five agree that illegal tobacco is a danger to kids
- Nearly four in five think that it brings crime into the community
- Over two thirds who buy illegal tobacco do so from friends, family or colleagues

As part of this awareness, NHS Wiltshire is promoting its Stop Smoking Service in newspapers from January 2012. Stopping smoking provides significant benefits, as the risk from most smoked related illnesses decrease after quitting.

NHS Wiltshire Stop Smoking Service offers free support and advice. Medication is available on prescription and is free for those who do not pay prescription charges. The service provides support in over 100 venues across Wiltshire including GP surgeries, pharmacies and walk-in clinics.

3. Breastfeeding Peer Supporters Training

Volunteers, who passed their breastfeeding training course, supported by NHS Wiltshire are now based at Children's centre in the South West of Wiltshire.

Having trained breastfeeding peer supporters offer new mums advice and support in breastfeeding. Peer supporters play a key role in NHS Wiltshire's strategy to promote and sustain breastfeeding in the county.

Areas are being identified, where breastfeeding rates amongst young mothers is traditionally lower than average, and to encourage breastfeeding further training has been arranged to provide more breastfeeding peer supporters.

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The Great Stones Way

A Development Project Initiated by The Friends of The Ridgeway

Project Summary

The Project aims to develop, mainly over existing rights of way, a new walking route in Wiltshire, to be named The Great Stones Way (GSW), from Barbury Castle near Swindon, along The Ridgeway National Trail to Overton Hill near Avebury, then through Amesbury and past Stonehenge to the Old Sarum hill fort near Salisbury. It is intended that the new path will be developed to standards of surface, signage and access similar to those of National Trails. The new path will be not only a valuable recreational facility for the local communities along the route but also a catalyst for economic and community development along its benefit corridor. It is expected to increase significantly the number of visitors passing over the North Wessex Downs, across the Vale of Pewsey and along the upper Avon Valley, generating economic benefits estimated at £6 –10m annually, and supporting many new jobs, for the benefit of local service businesses and the community at large.

The Friends of The Ridgeway: The Friends of the Ridgeway (FoR), a registered charity (No 1107926), was set up 28 years ago. After the success of its campaign to curb the damage caused by mechanically propelled vehicles on The Ridgeway National Trail, FoR is now focussed on helping to preserve the historic Ridgeway paths by raising public awareness of their value to the community.

The Ridgeway: Since pre-history there has been an ancient Ridgeway route across Southern England from the South Coast to East Anglia. The route links many of our finest Iron Age hill-forts, pre-historic barrows and monuments. A central section of The Ridgeway, between Overton Hill near Avebury in Wiltshire, and Ivinghoe Beacon in Buckinghamshire was approved in 1972 as The Ridgeway National Trail. The Great Stones Way and paths across Cranborne Chase to the south-west to link with the Wessex Ridgeway will complete the ancient, coast-to-coast highway.

The Great Stones Way: The GSW may be considered as an integral part of the ancient Ridgeway, extending the National Trail and linking the great megalithic monuments of Avebury and Stonehenge. GSW will follow the apparent ancient alignment from The Sanctuary at Overton Hill, across the Wansdyke and up to the edge of the Downs at Walkers Hill, and thence across the Vale of Pewsey to the crest of Salisbury Plain at Charlton Clumps. It will then descend to the Avon Valley and follow the river through Enford, Netheravon, Figheldean and Bulford to Amesbury, crossing the A303 by the Ratfyn foot-bridge. There will be signed diversions to Durrington Walls, Woodhenge and Stonehenge itself. An alternative path alignment across Salisbury Plain itself, skirting the flagged Danger Area, is envisaged, but this will be subject to closures when the ranges are in use. The planned extension from Amesbury to Old Sarum will link the route to Salisbury, with its Cathedral, rail access and local services.

Feasibility: FoR's proposals for a walking route meeting international standards of access, surface and security, with appropriate signage and information and a high degree of disability access, were subjected to a detailed study, to establish costs, demand and potential economic returns on investment. With the help of grants from the Sustainable Development Fund of North Wessex Downs AONB, from the Plain

Action LEADER group, and from Wiltshire Council's Rights of Way Department, a Feasibility Study commissioned from a consortium of professionals, led by Land Access Ltd, was completed by early-April, 2010, and concluded as follows:-

- The proposal is a good fit with the relevant national and regional strategies, and with Wiltshire's Rights of Way Improvement and Local Transport Plans.
- As a good quality route with a very strong heritage theme, The Great Stones Way should appeal to a great many walkers and quickly establish itself as a high-profile Strategic Regional Route.
- Development to "regional route" standard, with least restrictive access throughout, is technically feasible, despite concerns as to major road crossings.
- The likely cost of development, including legal costs, contingency and project management, was estimated to be £105,000 from Avebury to Stonehenge and a further £25,000 (excluding crossing works) for continuation to Old Sarum.
- The route is expected to generate economic benefits of between £6mn and £10mn per annum, conservatively based on the experience of other similar trails.
- Existing services are adequate to launch the route, but demand generated by the project would support additional provision, supporting many new jobs.
- There is good opportunity to develop a series of shorter distance circular walks based on the spine of the GSW. The number of archaeological and historic attractions en route is overwhelming.
- The overall conclusion is that there is a very strong economic and social case for developing The Great Stones Way as an internationally important recreational amenity, with a world-class heritage appeal.

Community Support: FoR has discussed the concept with the relevant departments of Wiltshire Council, with the Wilts and Swindon Local Access Forum, and with a wide range of interested organisations. The plans have been welcomed by the Wiltshire Area Boards concerned, and by the Town and Parish Councils along the Avon Valley sections of the route. Concerns raised by WHS conservation authorities and by Councils in the Downs and Vale of Pewsey as to potential adverse impacts are being addressed.

Environmental Impact: FoR is developing an effective environmental impact mitigation policy, with the help of a Consultative Group of conservation organisations, and will commission further studies to start before end-2011, to minimise any adverse effects on the communities, on the natural environment and on the sensitive archaeology along the route.

Maintenance: FoR has agreed to assist Wiltshire's Rights of Way Department and landowners in the management and maintenance of the route by instituting a volunteer scheme and by fund-raising.

Contacts:

Ian Ritchie, Chairman FoR, The Limes, Oxford St, Ramsbury, Wilts, SN8 2PS

Ian.Ritchie@ukonline.co.uk Tel: 01672 520090/07977 454047

Jeff Goddard, Secretary FoR, 6 Darell Road, Caversham, Reading, Berks, RG4 7AY

Jandjgoddard@googlemail.com Tel: 0118 9478556

20th October, 2011.

SALISBURY AREA BOARD

12 January 2012

The following is an excerpt taken from the Community Area Transport Group (CATG) Minutes of 29 November, 2011 which relates to the 12 January, 2012 Agenda Item 12a Speed Indicator Devices (SIDs).

Update on speeding and the deployment of Speed Indication Devices (SID's)

'.....the threshold for a SID to be recommended by the council's engineers is 38mph. However, the group (CATG) can still allocate a SID to a road where the speed is below this threshold.

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Report to	Salisbury Area Board
Date of Meeting	12 January, 2012
Title of Report	Community Area Grants

Purpose of Report

To request that Councillors consider three Community Grant applications and two Councillor led bids seeking 2011/12 Area Board Grant funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.6. Funding applications will be considered at every Area Board meeting.
- 1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.8. In addition to the Community Area Grant Scheme, Area Boards are able to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Councillor Members for consideration and approval by the Area Board.
- 1.9. Any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:
 - Evidence of community need
 - Clear links to the community plan

- Evidence that it addresses an on-going issue that has been logged via the Community Issues System
- 1.10. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Community Area Grant Application Pack 2011/12 • Salisbury City Community Area Plan 2004 – 2009
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2011/12. The fifth round of funding is contained in this report.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. Salisbury Area Board has been allocated a 2011/2012 budget of £78,075 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £31,429. This leaves a total budget of £109,504 for 2011/2012.
- 4.3. If the three Community Area Grant applications and two Councillor led bids put forward for grants are approved at this meeting, the Board will have **£21,804** left in its budget to spend in this financial year.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Community Area Grant Application: SAL 20/11

Applicant	Project proposal	Funding requested
Salisbury Schools Consortium	To involve children attending Salisbury Primary Schools in workshops making coloured pennants to wave welcoming the Olympic Torch to Salisbury	£5,000

1. The Officer recommends that a total amount of £5,000 requested is awarded for this project subject to the following conditions:

- the Board being satisfied that the applicant has provided a sufficient explanation of why the application has only one cost estimate and not three as required in the grant criteria and the reasoning behind this decision
- that if the Board approves the funding, that Wiltshire Council Arts Service are advised of this and that their provisional offer of £2,000 to this project is cancelled (see Appendix 1d)
- Confirmation from Salisbury City Council of its provisional award to the project of £1,600
- Confirmation from Arts Council South West of its provisional award to the project of £2,500

2. This application meets the grant criteria 2011/12 with the exception of paragraph 13 which says that where the total cost of a project exceeds £5,000 then a minimum of three quotes should be provided along with an indication of the preferred supplier. The estimate cost is well in excess of that figure and only one cost estimate has been provided. Wiltshire Council Legal Department advised that ‘...the applicant should be requested to provide the reasoning for there being only one cost estimate, i.e., if the applicant had approached the market and only one provider

responded the Board needs to know the details of the approach, who the suppliers were and when they were approached; or if they had approached only one supplier in the first place, then the applicant needs to provide details of that approach and why it was taken.

3. The applicant has been requested to supply the information above which will be provided to the Board as soon as it is received. The Board needs to assess from this information, whether it is justified in proceeding without paragraph 13 being satisfied.
4. This application demonstrates a link to the Community Plan.
5. This application meets Wiltshire Council priorities, specifically as the project involves 100+ parent volunteers.
6. Summary details about the applicant: The Salisbury Schools Consortium consists of 26 Salisbury primary schools and is led by Mrs Alison Smith, Headteacher, Wyndham Park Infants School, Somerset Road, Salisbury. The consortium was formed specifically for the 'burning ambition' project as soon as it was announced that Salisbury would be on the Olympic Torch route. A summary of the Consortium's aims/aspirations for this project, plans including roles and responsibilities for school staff and volunteers, learning outcomes and proposed workshop sessions is attached as Appendix 1a.
7. Summary details about the project: The project will involve Salisbury's primary school children, parents and siblings in welcoming the Olympic Torch to Salisbury on July 11th, 2012. The school children will make coloured large (1mtr long) Silky pennants to wave, as the Olympic Flame arrives in Salisbury. The pennants will be made in workshops and a professional community artist, Alex Grant has been contracted by the Consortium to deliver the workshops and train the volunteers. A breakdown of artist's costs is attached as Appendix 1b.
8. Support/Endorsements to the project: Wiltshire Council's Olympic Torch organisers, Team Wiltshire are aware of this project, however, at the time of writing this report, are at the planning stage of what is a Wiltshire wide Olympic Torch initiative involving many community areas in the county. In response to this, it was agreed at the November, 2011 Area Board meeting that a working group would be established to oversee the arrangements for the Olympic Torch celebrations in Salisbury with the first meeting expected to take place in January. This application pre-empts these discussions. However, in view of the need for the Burning Ambition project to implement its plans, it has been agreed to bring the application to this meeting. The Council's Head of Arts, Peter Tyas has offered his support to the application. Funding of £1,600 has been provisionally agreed via Salisbury City Council. A breakdown of current funding applications is attached at Appendix 1c.
9. What will happen if the Area Board makes a decision not to fund the project: funds have to be found elsewhere, i.e., although no school funds are planned to be used, if final project funds were insufficient, this could change.

9. Community Area Grant Application: SAL 25/11

Applicant	Project proposal	Funding requested
3 rd Salisbury Scout Group	To seek funding for the purpose of refurbishing the Scout Hut	£5,000

1. The Officer recommends that an Award of £5,000 be made to this project.
2. This application meets the grant criteria 2011/12.
3. This application demonstrates a link to the Community Plan.
4. This application meets Wiltshire Council priorities
5. Summary details about the applicant: The 3rd Salisbury Scout Group's Charity Number is 305939. The charity operates a Group Council which has a wide open membership and a Group Executive Committee which may include *ex officio* members, nominated members, elected members and co-opted members. The purpose of the Group Council is to concern itself with the well-being and development of each Member of the Group, to ensure the progress of each Member through the Progressive Award Training Scheme, and to plan and co-ordinate all the Group's activities and to keep the Group Executive Committee advised of the financial and other resource requirements of the training programme. Members of the Group Executive Committee are the 'Charity Trustees' of the Scout Group which is an educational charity.
6. Summary details about the project: The project aims to halt the deterioration of the exterior and inadequacies of the interior. Quotes covering kitchen, office, toilets, internal and external works have been received by PM Total Maintenance Services, Belmead Mews Ltd and AJD Building Services. Although there is a project shortfall indicated on the application of £10,900, the applicant assures that the project wishes to cover as much refurbishment as it can, dependent on funds secured from various sources. Although fundraising continues, the applicants are realistic that certain aspects of the project may not be attainable if funds are not forthcoming.
7. What will happen if the Area Board makes a decision not to fund the project: Fundraising will continue in order to support the project.

10. Community Area Grant Application: SAL 27/11

Applicant	Project proposal	Funding requested
St Mark's Gardening Club	To provide start up costs for the St Mark's Gardening Club to enable elderly residents of St Marks House to get out of their homes and into their gardens	£1000

1. The Officer recommends that an Award of £1000 is made to this project.

2. This application meets most of the grant criteria 2011/12. However, it does not meet (j) the council will not consider grant application for 'projects that....are already in receipt of, financial support from Wiltshire Council.' An application was made to Wiltshire Council's Housing Department for £250 to support this project prior to the realisation that an application could be submitted to the Area Board. In this instance, the Officer recommends that an exception be made as this application demonstrates a wide community benefit to a deprived area in Salisbury.
3. This application demonstrates a link to the Community Plan.
4. This application meets Wiltshire Council priorities
5. Summary details about the applicant: St Mark's Gardening Club is an independent and non-political organisation. It aims to improve conditions, the environment, facilities and services for the residents of the Friary, Salisbury. Membership is open to all residents of the St Mark's area. The Club will be managed by Committee which is representative of the population covered by the Association.
6. Summary details about the project: Members of the sheltered housing scheme joined together to form this Gardening Club which will be held in their community lounge. As well as gaining physical exercise through gardening, the club plans to meet up socially with other gardening groups for information exchange, plant swaps and fundraise.
7. Other relevant information: A grant was approved by the Salisbury Area Board in September, 2011 for £1,000 to the Friary Gardening Club whose aims were similar to St Marks. However, the application did state that the Friary Gardening Club was primarily for members of the Tintern Court Sheltered Scheme in the Friary, therefore the St Mark's application should be seen independently from this application.
8. What will happen if the Area Board makes a decision not to fund the project: The project may not be able to proceed.

11. Councillor Led Bid: Cllr Richard Clewer - Youth Advisory Group

Councillor	Project proposal	Funding requested
Cllr Richard Clewer	To provide venue costs for the pilot of a Youth Advisory Group in Salisbury	£500

1. The Officer recommends that an Award of £500 is made to this project.
2. This bid meets Councillor led project criteria in terms of:
 - Evidence of community need (11 to 19 Commissioning Strategy and Youth Work Offer)
 - Clear links to the community plan

12. Councillor Led Bids: Streetwatch Schemes

Ward Councillors	Project proposal	Funding requested
Cllr Ricky Rogers	Bemerton Heath Street Watch Scheme: To provide 2 nd year costs covering insurance & equipment	£620
Cllr John Brady	Cathedral Close Street Watch Scheme: To provide 1 st year set up costs covering insurance & equipment	£659

1. The Officer recommends that Awards of £620 & £659 respectively are made to these projects.
2. These bids meet Councillor led project criteria in terms of:
 - Evidence of community need (the projects receives ongoing support in relation to training, meetings and administration by the Neighbourhood Police Team, Wiltshire Council)
 - Clear links to the community plan

Appendices	Appendix 1 Grant application – Salisbury Schools Consortium ‘Burning Ambition’ Appendix 1a: Salisbury Schools Consortium Project Development Information Appendix 1b: Salisbury Schools Consortium Position
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	<p>Statement Appendix 1c: Artist's Project Costs Estimate Appendix 1d: Current funding applications Appendix 2 Grant application – 3rd Salisbury Scout Group Appendix 3 Grant application – St Mark's Gardening Club Appendix 4 Cllr Led Bid – Youth Advisory Group Appendix 5 Cllr Led Bid – Bemerton & Cathedral Close Street Watch Schemes</p>
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No unpublished documents have been relied upon in the preparation of this report.

<p>Report Author</p>	<p>Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 E-mail: Marianna.dodd@wiltshire.gov.uk</p>
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Salisbury Schools Consortium		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Consortium of Salisbury Primary schools		

2. Your project

Project Title/Name	Burning Ambition (working title created by children)		
What is your project about and what does it aim to achieve?	To involve 4 thousand Salisbury children (those attending our Primary schools) in welcoming the Olympic Torch to Salisbury we will create a wide ranging and inclusive workshop program to support the children in making beautiful coloured pennants for them to wave, as school groups, as the Torch passes by. <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date 06/06/2011	No
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date 07/07/2011	No

Where will your project take place?	Within Primary Schools across Salisbury	
When will your project take place?	March to July 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	<p>Child, parent and teacher interest was formed immediately after the announcement that Salisbury was on the July 2012 Olympic Torch route.</p> <p>Schools and a wide sample of parents have since been asked if they wish to create something unique to involve their children within this once in a lifetime Olympic event. The overwhelming positive result has been the speedy formation of this 26 school consortium to progress the project.</p> <p>There will also be a physical legacy in the pennants, which will last for many years.</p> <p>This local involvement project will not only benefit the Olympic Torch visit but build and strengthen our community and schools involvement within future Salisbury Cultural events.</p> <p>The involvement of large numbers of parents as new volunteers within the many workshops will develop community involvement and lead towards more parent participation not only within the school but across the Salisbury Community.</p>	
How many people will benefit from your project?	4,300+ plus 100+ parent volunteers	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	<p>Social Inclusion, Child/family Well Being, Disability living, Income support, Education, community activities, Cultural Activities, Social Impacts</p> <p>Area, 13-18 21,26,27 Localism Bill</p>	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any other information about your project.		
<p>We currently plan that no school funds will be used within the project to negate any suggestion of "Wiltshire double funding" issues. This may change dependant on Wiltshire "double funding" clarification and the final project funds raised.</p> <p>Parents and Children will be asked to contribute a small sum per child, to enable all to take part, regardless of family circumstances.</p> <p>A professional Salisbury based artist, Mr Alex Grant, will be contracted to create and deliver all (31 so far) of the pennant making workshops, and will also train and directly involve well over 100 parents as new volunteers into the community.</p> <p>We aim for every child to join in helping make one pennant per child towards the event (working as small teams)</p> <p>The majority of schools within this consortium have previously worked with Alex and often been involved within his large and creative community building projects. We have confidence that he can deliver this unusual project to our, and the communities, advantage</p>		

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not Applicable

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Public feedback, Media reporting, photographs, video, group feedback, school and consortium feedback, individual feedback, project report distribution

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Salisbury City Council

1,600

waiting

Arts Council South West

2,500

waiting

Parent contributions

5,650

agreed

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: March 2011	Month: March	Year: 2011
A - Total income:	£575,000	
B - Minus total expenditure:	£560,000	
Surplus/deficit for year: (A minus B)	£15,000 set aside for new library	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
workshop, prep, finishing, fees	£8,875	Own fundraising/reserves		£
Materials & Equipment	£4,023			£
Transport, insurance, report, etc	£1,852	Parish/town council	P	£1,600
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Arts Council South West	P	£2,500
	£	Parent/child donations	C	£5,650
	£			£
Total Project Expenditure	£14,750	Total Project Income		£9,750

Total project income B	£9,750
Total project expenditure A	£14,750
Project shortfall A – B	£5,000
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 05/07/2020

Position in organisation: Headteacher

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Volunteer development information towards the
Burning Ambition
multi primary school Olympic Flame project for 2012

A major part of the community development within this art project is the new direct involvement and training of adult/parent volunteers to not only support this specific workshop programme but to learn new easily repeatable and expandable arts skills and also to experience the planning, delivery and actual "fun" of a community arts project. These volunteer participations and learning outcomes will develop a new self confidence to take part within future arts projects and also further encourage the creation and development of their own art based projects, within their wider community.

All of our primary schools are currently experiencing a developing reticence from new parents to actually participate within activities, or even to cross the threshold of their children's schools. A growing sector of younger mothers particularly appear to lack self confidence in taking part within events and activities, often being embarrassed around possible failure and lack of knowledge, particularly within our more challenged housing areas and across Forces bases.

By inviting these new volunteers to take part and help to supervise and deliver this large, exciting and inclusive community arts project the percentage of future progressed and skilled adult arts volunteers will be considerably higher than a traditional one school/one event project.

The lead Artist has proposed a simple volunteer training programme where participating parents/adults can come along to a one hour **Burning Ambition** practical workshop, learning the skills of the **Burning Ambition** pennant making and also being softly taught simple areas of child/parent involvement psychology.

These volunteer training sessions will take place at every fifth school, which will mean travel for some volunteers to take part. (We are investigating the use of school busses for such transportation, alongside car sharing)

- Schools will be responsible for the child safety aspects of the attending volunteers.

The training sessions will be a maximum of one hour duration at each training venue, to fit within the active family lifestyle and other children commitments of these parent volunteers. Distances travelled will be relatively minor, allowing each volunteer training session to be delivered well within a traditional school morning or afternoon, current aim is for 10-11am and 1-2pm sessions.

Proposed volunteer session (to be further developed):

- Welcome to the project and thanks for participation
- Explanation of the project, workshops and Olympic Flame event outcome
- Benefits to the school and community
- Practical participative demonstration and active workshop "creating your pennant" Inc Brush skills, knowledge of dyes, textiles, colours, shape and form, simplicity of design, completion of the task, etc
- Guidance on forms of child support and encouragement pre, during and post the child workshops
- Suggestions on home preparing children to participate, particularly around behavioural issues
- Suggestions on home congratulation after the workshops
- Suggestions on extended family participation within the final event (particularly father participation)
- Offer of future volunteer participation and involvements in future community based projects, with the possibility of volunteer certification (to be investigated: arts awards, arts charity training courses, Extended Adult education through colleges, etc)

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Burning Ambition

Salisbury children's Olympic project for 2012

Info to Salisbury Area Board

Current funding information as of 28/12/2011

Please note that the funding applications do not stop after the submission of the Salisbury Area Board application.

Following the advice of the Arts Council, Wilts Arts Officer, the Olympics advisory board and the Lottery Advice Board, we were advised to continue to source and apply for funding to cover the difficult variations and unpredictable results under the current restricted funding climate.

If additional funds can actually be raised then even more children can take part through an expanded project.

Funding applications to date:

Arts Council England	Awarded subject to Council financial support	£2,500
Salisbury Area Board	This application	£5,000
Salisbury City Council	Awaiting a New Year decision	£1,600
Baring Foundation	awarded/ withdrawn after postponed 17 th Nov Area Board issue	£1,000
Mrs Hounsome	awarded/ withdrawn after postponed 17 th Nov Area Board issue	£ 500
Mrs Broadway	awarded/ withdrawn after postponed 17 th Nov Area Board issue	£ 500

Child parent contributions £5,650

Wilts Arts Service Emergency Council funding to help support the Arts Council award £2,000
In progress after the discovery of the 17th Nov Area Board issue
(This will be withdrawn if the Area Board application is successful)

Project income B

Town Council	P	1,600
Arts Council	C subject to Council support	2,500
Parent/child donations	C	5,625

Total project income 9,750

Total project expenditure 14,750

Project short fall/this application 5,000

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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group

Name of organisation	3 rd Salisbury Scout Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Scout Hut Refurbishment
What is your project about and what does it aim to achieve?	1. To remove plywood from exterior of Scout Hut, insert insulation and reclad exterior. 2. To insulate the roof. 3. Replace all windows with PVC windows. 4. To renew lavatories making one wheelchair accessible. 5. To update the 1960s kitchen. We aim to increase the use of the hut to local community groups at a reasonable hire rate. We also hope to be more environmentally friendly.
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury Area Board		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Just off St Marks Avenue, Salisbury
When will your project take place?	Summer 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	<p>The persistent deterioration of the exterior of the Scout Hut . Perliferation of complaints about the inadequacies of the building. Increase in mainatinance costs to keep the hut servicable e.g.a new roof and wall heaters. The project will provide a venue which people are happy to use either as part of an organisation or for private hire. It will also increase the diversity with which the hut can be used e.g. sleepovers. The project will greatly improve the aesthetics of the scout building and surrounding area. It will also detract vandals and petty criminals from the area.</p>
How many people will benefit from your project?	300
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	<p>We aim to develop cultral and individual/independent skills for life in the Bishopdown, St Marks/ Stratford Areas.</p> <p>14-15, 22-23 in 2003-9 linked report</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are currently fund raising ourselves and are also applying for Big Lottery funding.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

1. See an increase in interest in the Scout Groups. 2. See an increase in enquiries about hut rentals. 3. Reduction in vandalism to the hut. 4. Discussion with group users and those who pass the hut.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Big Lottery

9,500

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£17,148	
B - Minus total expenditure:	£17,062	
Surplus/deficit for year: (A minus B)	£86	
Free reserves currently held:	£13,721	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Electric & plumbing alterations	£500	Own fundraising/reserves	c	£13,700
Roof insulation	£1,500	Dinner Dance	c	£2,500
Supply / fit new units	£2,000	Parish/town council		£
Supply / fit sink unit	£200			£
Supply / fit non-slip flooring	£750	Trusts/foundations		£
Fit tiling above sink	£50			£
Supply / fit worktops	£300	In kind		£
Refurbish toilets	£3,700			£
Reclad and insulate walls	£12,000	Other		£
New Windows	£8,000	Big Lottery	p	£9,500
Estimated Tax	£5,800			£
	£			£
Total Project Expenditure	£34,800	Total Project Income		£25,700

Total project income B	£25,700
Total project expenditure A	£34,800
Project shortfall A – B	£10,900
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 03/09/2011

Position in organisation: Chairman

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	St Marks gardening Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	St Marks House Gardening Club		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our project is about getting the elderly residents out of their homes and into the garden to do some gardening, this will help to keep them physically fit and mentally alert. We hope to tidy up the garden to make it more attractive and perhaps grow vegetables. We hope to encourage young visiting grandchildren to take an active interest in the garden and maybe work with a local school to encourage some cross generational work. By tidying up the garden we hope to raise the image of our homes		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	St Marks House, St Marks Road, Salisbury
When will your project take place?	asap
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	One of our members is a keen teacher of exercise for the elderly, she is aware that many of the folk who live here do not venture out of their homes, it is out of concern for health issues that we want to start up the club. We have a newly decorated community lounge which we want to encourage the use of, by setting up this club and holding meetings in there we hope to increase the community spirit of the scheme, which is sadly lacking at the moment, we have discovered that people do come out if things are organised for them. We will be encouraging composting and the use of Johanna bins for cooked foods to actively encourage recycling and waste prevention. If we can master this then maybe we could become ambassadors and encourage our families and friends to manage their waste
How many people will benefit from your project?	30
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	promote Healthy Living and Improved Services for the Elderly 9
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. The residents of the sheltered scheme have joined together to form the gardening club because they want to improve their environment, have some physical exercise and meet up socially with other groups and arrange outings, they plan to have plant swaps and maybe hold coffee mornings to fund raise. The tools that are bought by the club will be kept under lock and key. We shall also be encouraging residents to compost and recycle their waste, we hope that in turn they will encourage their family and friends to do the same. This become more important as we prepare for the fortnightly bin collections.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="25"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="tba"/>	Female	<input type="text" value="tba"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

we shall hold fundraising events such as coffee mornings and plant sales

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We shall be able to monitor the fact that residents join in and take an interest in planting. It is recognised that gardeners are fitter, healthier and happier

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Wiltshire Council Housing Dept.

250

250

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Green House	£250	Own fundraising/reserves		£
Raised beds, soil and timber	£650			£
tools	£50	Parish/town council		£
composting bins	£50			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£

Total project income B	£
Total project expenditure A	£1,000
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 10/11/2011

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Salisbury Area Board Councillor Initiative

1. What is the project?
A Youth Advisory Group is being piloted in Salisbury and funding is required to cover the cost of venue hire
2. Where is the project taking place?
Salisbury. Although Youth Advisory Groups will be formed in all community areas by June 2012, pilots will take place in Salisbury, Malmesbury, Melksham and Southern Wiltshire.
3. When will the project take place?
January – March 2012
4. Please outline:
<ul style="list-style-type: none"> • Community benefits • Evidence of need • Links to Community Plan • Community Issue
<p>Following the approval of the Commissioning Strategy for 11 to 19 year olds, Wiltshire Council Cabinet approved a Wiltshire Youth Work Offer and part of this will include the formation of Youth Advisory Groups. These groups will play a key role in improving the coordination of positive activities for young people in local areas.</p> <p>This provides an opportunity for young people to have a say, plan and shape local services for young people and share their ideas, aspirations and hopes with others.</p> <p>Providing local services such as transport that meets the needs of young people, local meeting places such as youth cafes, activities such as skateboard parks and sharing information for young people have been raised within our Issues Log. Salisbury Area Board has funded projects specifically targeted at the young such as The Unit (information sharing for young people), music sessions in The Friary, play equipment for young disabled people but it could do more.</p> <p>Youth Advisory Groups will provide pooled local knowledge of what young people are saying and help the Area Board and partners to focus on what they prioritise. They also fit the ethos of the Localism agenda which emphasises volunteering and community involvement.</p>

Salisbury Area Board Councillor Initiative

5. What is the desired outcome/s of this project?

Progress of the pilots will be reported to the Youth Services Implementation Group, Chaired by Julia Cramp, Service Director, Commissioning & Performance, Wiltshire Council.

All Pilots will be evaluated in early 2012 and the learning from these will be used to support the roll out of Youth Advisory Groups to other community areas.

6. Who will Project Manage this project?

The Salisbury Pilot will be coordinated by the Integrated Youth Service, and Voice and Influence team with a link to the Salisbury Area Board

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

Venue Hire costs range from £12 per hour to £150 for half a day. Suitable venues would be sourced in line with availability, number of meetings, cost and requirements such as accessibility, particularly in relation to young people's travel needs.

8. Additional information in support of the project

Salisbury Area Board Councillor Initiative

1. What is the project?

Street Watch is a scheme run by the community in partnership with Wiltshire Police, Salisbury. Volunteer members of the scheme walk the local area in pairs, acting as good citizens to help take responsibility for their area and tackle the low level issues that impact most on their community. They would report any concerns to Salisbury Police.

2. Where is the project taking place?

1. Bemerton Heath (BH) Salisbury.
2. Cathedral Close (CC) Salisbury

3. When will the project take place?

1. BH Scheme currently operating however, funding sought for March 2012 onwards
2. CC Scheme setting up from January, 2012 onwards

4. Please outline:

- **Community benefits**
- **Evidence of need**
- **Links to Community Plan**
- **Community Issue**

Background

Street Watch is a national organisation that started in 2008 and is spreading throughout the country. Wiltshire started its first Street Watch in Bemerton Heath in March, 2011 and it is planned to roll-out the scheme to the whole of the city; St Paul's & Churchfields and the Cathedral Close, Salisbury are ready to be implemented. The Bemerton Heath Street Watch (BHSW) scheme received national coverage when the Police Minister Nick Herbert visited the area. More information is available on the Street Watch website at www.street-watch.org.uk.

The need for this project has been identified by an increasing number of police forces as an effective way to tackle low level crime such as anti-social behaviour and littering. Volunteer members patrol their area in pairs wearing high visibility clothing. They are in possession of a mobile phone so that they can report any issues to the local police or the local council depending on the nature of the issue. Members are CRB checked and trained by the local police. A constitution and a Street Watch guide including code of practice as well as full risk assessments have been written.

Results for the BHSW scheme have already been witnessed via feedback from the local community and evidenced by a reduction in low level crimes throughout Bemerton Heath in 2011.

Salisbury Area Board Councillor Initiative

5. What is the desired outcome/s of this project?

To support community safety in Bemerton Heath and the Cathedral Close evidenced by continued low level of crime

6. Who will Project Manage this project?

The Scheme is managed by the Volunteers & Neighbourhood Police Team which meets 4 times a year.

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

The Community Safety Partnership have funded the Bemerton Heath and St Paul's & Churchfields set up costs for the first year. However, funding now needs to be sourced to cover set up costs for the Cathedral Close and other schemes coming on board. The Community Area Manager has advised Wiltshire Police that the Board can only fund a project once which needs to be taken into account when funds are being requested to set up and that 2nd and further year's funding will need to be sourced elsewhere.

Bemerton Heath Street Watch (BHSW) Scheme

The BHSW scheme has received set up costs from the Community Safety Partnership and has full insurance cover until 7 March, 2012. The scheme is now seeking funding for its 2nd year of operation. It currently has 10 active volunteer members with another 5 signed up and ready to start patrolling soon. The 15 patrollers covering the scheme serve 6,500 residents in Bemerton Heath. More volunteers may come on board as the scheme grows, consequently the request for funding covers costs for an additional 10 volunteers

The project is requesting **£620** which will cover:

Personal & Public Liability insurance for 1 year	£425
High Visibility Jackets with Streetwatch/Police logos 10 @ £10 each	£100
Personal Alarms 10 @ £9.50 each	<u>£ 95</u>
	£620

Contributions in kind support (training, meetings, CRB checks) is provided by the Police
@ 15 x 4hrs per volunteer = 60 hours which is 8 days @ £100 per day £800

(Please note: Contributions in kind figure is approximate and could be more. The amount of £100 per day is allowed for professional/technical advice – see Community Area Grants – Funding Criteria)

Cathedral Close (CC) Street Watch Scheme

It hasn't been possible for the Community Safety Partnership to fund the set up costs for the CCSW scheme so this bid is seeking set up costs outlined below. To date, the scheme has 9 volunteers, however, the scheme requires to sign up a further 3 volunteers so the bid is asking for costs to cover 12.

Salisbury Area Board Councillor Initiative

The project is requesting £659 which will cover:

Personal & Public Liability insurance for 1 year	£425
High visibility jackets with Streetwatch/Police logos 12 @ £10 each	£120
Personal alarms 12 @ £9.50 each	<u>£114</u>
	£659

Contributions in kind support (training, meetings, CRB checks) is provided by the Police
@ 12 x 4hrs per volunteer = 48 hours which is 6.4 days @ £100 per day £640

(Please note: Contributions in kind figure is approximate and could be more. The amount of £100 per day is allowed for professional/technical advice – see Community Area Grants – Funding Criteria)

There are currently no audited accounts as money is held centrally by the Street Watch organisation as detailed on page 7 of the Constitution.

8. Additional information in support of the project

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SALISBURY AREA BOARD Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Possible Area Board Agenda Items	Cabinet Member Attending	Other items/events (provisional)
15 March 2012	Sarum Academy, Westwood Road, Salisbury, SP2 9HS	<ul style="list-style-type: none"> Funding for Youth initiatives Planning for Olympic torch event New Waste and Recycling Collection Service – fortnightly collection of residual waste Air Quality in Salisbury City Centre A-Board enforcement <p>Standard items including Updates and Community Area Grants</p>	Fleur de Rhé Philip – Economic Development and Strategic Planning	
17 May 2012	City Hall, Salisbury SP2 7TU	<ul style="list-style-type: none"> Appointment of Chairman and Vice-Chairman Appointments to Outside Bodies and Working Groups Fees and Charges Policy Volunteering in Wiltshire <p>Standard items including Updates and Community Area Grants</p>	Stuart Wheeler – Campus Development and Culture (including Leisure, Sport and Libraries)	<ul style="list-style-type: none"> Grit Bins
5 July 2012	Salisbury Methodist Church, Salisbury SP1 1EF	<ul style="list-style-type: none"> <p>Standard items including Updates and Community Area Grants</p>	Dick Tonge – Highways and Transport	<ul style="list-style-type: none">

Community Area Manager: Marianna Dodd (marianna.dodd@wiltshire.gov.uk)
 Senior Democratic Services Officer: James Hazlewood (james.hazlewood@wiltshire.gov.uk)
 Service Director: Stephanie Denovan (stephanie.denovan@wiltshire.gov.uk)

Updated: 3 January 2012

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